



## January 17, 2024 Meeting 7:00 to 8:30 pm, Twin Forks Draft Minutes/Action Items

*We live and work in N'Swakamok / Sudbury in Robinson-Huron Treaty territory and on the traditional lands of Atikameksheng Anishnawbek and Wahnapiatae First Nation.*

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Action items in bold.

1. Introductions, Roll Call and Approval of Agenda

**Present:** R. Niemela, P. McCoy, M. Morrier, T. Anderson-Butcher, A. Sizer

**Regrets:** J. Mealin, E. Greenslade, S. Ahmed

- Meeting was called to order at 7:06 pm with R. Niemela in the chair.

2. GSPS Report – deferred, GSPS liaison not able to attend

3. Councillor Update

Al Sizer reported on a few initiatives covered at the last Council meeting, including the presentation of the Housing Supply Strategy, the Cultural Hub and the Arena. Updates are expected in June. Also reported: There are issues in the Claudia Court area with parking – on street parking was removed because of issues with people from St. Charles College and Holy Trinity not parking properly. There were over-expenditures in the Ward 8 capital HCI funds for the picnic tables at Place Hurtubise and Twin Forks; it's unclear what the impact will be for this year's funds. The automated speed camera signs indicating the zones are now in place (including for Gary Avenue) were put up by mistake; the signs are being corrected. He also reported that the CANs were transitioning to reporting to Leisure Services.

4. Approval of CAN Annual Report

The Report was approved. A minor transcription error in the line item expenses will be corrected before it's sent to the City. Rachelle noted that it is difficult showing additional contributions eg from the Neighbourhood Association or other grants in our account system Wave, so these are shown as ins and outs. **Rachelle and Pat to finalize all report items and submit to the City by January 31.**

5. CAN Standing Agenda

5.1 Financial Status

- We have \$489.88 in both petty cash and our bank account. (\$46.81 and \$443.07).

- We have already submitted a request to carry over \$443.07 to 2024.

## 5.2 Approval of previous minutes – November 15, 2023

The minutes of November 15, 2023 were approved.

## 5.3 311 Call Status

- The status report is in the Google drive for anyone to review. Rachelle started a new list that will include only 2024 calls and 4 calls still open from 2023.

## 5.4 Event and Project Status – deferred

## 5.5 2024 Workplan

- Discussion around potential activities with a focus on Q1. The 2024 Workplan is the start of planning document and will be updated as activities are determined for 2024.
- Agreement to start working on a basic communication plan for 2024 and to look at a calendar of events that we can populate and use on our website and social media.  
**Rachelle to organize next steps.**
- Other approved operational activities include spending the remaining dollars in the Twin Forks federal accessibility grant (must be spent before March 1, 2024), applying for Project Impact grants for the greenhouse and Westmount rink, and to work on the Twin Forks greenhouse and accessible paths capital projects. **AI will book a meeting with Shelley Walushka to discuss the capital projects we've submitted for 2024.**
- Discussion around how to spend the accessibility grant (approx \$1,000). Agreement to finish any retrofits needed to the bridge, convert the existing picnic table to an accessible table and to potentially look at other seating the back garden beds. **Rachelle to coordinate the Twin Forks accessibility grant with George Hajecek and Kryslyn Mohan.**
- Westmount is likely to have a hockey activity during the Family Day weekend. Mary is confirming the date. **Agreement to have a presence with information and potentially a fun activity.**
- Agreement to look at starting to organize monthly events to bring in more people, including during the summer. There will be a challenge with coordinating with the Day Camps in the summer and with holding events in the winter. **Rachelle and AI to follow up with the City about opportunities.** Agreement to investigate a gazebo later in the year where we could hold outside events. **Mary and Theresa will organize a board game event on March 19 from 6 to 8.**

## 6. Subcommittee reports

### 6.1 Community gardens – deferred

### 6.2 Communications – deferred

### 6.3 CAN and Operational Review – deferred

### 6.4 New Sudbury Days

Rachelle reported on the January planning meeting. We're on track for setting up the planning and have recruited additional members on the planning team. Leads have been identified for all teams with the exception of the Performers/Activities team. The date change to August 24 and 25 was approved at the meeting (the last weekend in August is the long weekend); all other major festivals have moved their dates back a week. That may cause an issue with the Day Camps. There may be a challenge with Westmount if the rink is under construction; suggestion to look at Adanac as an alternative. Mary noted that she would like to see us bring back movie night. We are trying out WhatsApp for planning discussions.

## 7. General Updates and Discussions

No updates or discussions.

## 8. Next meeting/Adjournment

Next meeting is February 21. Meeting adjourned at 8:28 pm.