



November 15, 2023 Meeting

7:30 to 9:00 pm, Zoom

Approved Minutes/Action Items

We live and work in N'Swakamok / Sudbury in Robinson-Huron Treaty territory and on the traditional lands of Atikameksheng Anishnawbek and Wahnapiatae First Nation.

Action items in bold.

1. Introductions, Roll Call and Approval of Agenda

Present: R. Niemela, P. McCoy, M. Morrier

Regrets: J. Mealin, T. Anderson-Butcher, E. Greenslade, A. Sizer, S. Ahmed

- Meeting was called to order at 7:30 pm with R. Niemela in the chair.

2. CAN Standing Agenda

2.1 Financial Status

- We have approximately \$900 with an outstanding toner purchase (approx. \$60). Agreement to carry \$625 to 2024, leaving approx. 400 to spend on activities for the rest of the year. **Pat will initiate an e-transfer to refund Rachelle.**
- Agreement to not hold the holiday lights event this year since we're doing the event at the library. Confirmation that we'll ask to transfer \$500 to next year, and the rest can be spent on the event at the library.

2.2 Approval of previous minutes – June 21 and September 27

- James is no longer attending any of our meetings due to personal conflicts with the dates/times, but still wants to be involved with the Twin Forks garden and New Sudbury Days, and is reading our notes. He will respond if we need him to provide input.
- The September 27 and October 18 2023 Executive meeting minutes were approved. The June 21 General meeting minutes will be approved at the next General meeting.

2.3 311 Call Status

- The status report is in the Google drive for anyone to review. Rachelle will start a new list on January 1. There are some calls that were closed that still have some follow-ups, but we can do a review in January and reopen some if needed.

- All of the picnic tables at Twin Forks and Place Hurtubise picnic tables have been received and fastened to the pads with the exception of the one at the Twin Forks garden. We can evaluate what we do with that later.
- The City did wax the floor at Twin Forks but it still needs work. Frank Taylor has informed us that the City will look at replacing it next year.
- The call for the back entrances at Twin Forks has been closed, and someone from Parks informed us they would look at the entrances next year.
- Rachelle logged a call for an issue with the Twin Forks panel switches not being properly documented. An electrician turned off the washrooms power because it is labelled splash pad.
- Rachelle winterized the Twin Forks kitchen window and installed its wood and insulation panels.
- Rachelle asked Mike Morelli to order the proper cleaner for the Twin Forks floor as she washed the floor many times after a renter left a large mess. She removed some gum and other stains, but there are still a lot of paint stains. Rachelle and Gates couldn't find the cleaner that Gates used previously. It is in pretty good shape for the Christmas rentals now, but needs a renewal. Mary recommended we ask Reliable to come in and take off all of the paint and do a big cleaning on the rubber floor. **Recommendation to do a "deep clean" in March before spring activities start, and hire Reliable.** Rachelle also removed all of the tape and some nails and staples in the ceiling and walls. **Recommendation to look at perhaps repairing and repainting the walls/ceiling in the spring.**

2.4 Event and Project Status

2.4.1 Visioning Sessions

- Theresa has offered to compile the notes by end of year and present back for further action in the new year. This is outstanding.

2.4.2 Twin Forks Greenhouse - [project folder link](#).

- Agreement to apply for a project impact grant. **Rachelle to apply by January 31, 2024. [Project Impact Website](#).**
- The fencing is almost all up. Tait told Rachelle the City has put the culvert and entrance in the wrong place and will follow up with the City. Rachelle is hoping to get the keys shortly so we can move some items from the brick building to inside the greenhouse.
- Rachelle has submitted a community-led capital project for the next steps, with a priority being water. George wants to start working on the inside amenities as well.

- **Rachelle will do a call-out for a community garden subcommittee meeting to discuss opportunities, programming, etc.** Agreement to do more outreach early in the new year to see if there are other people who might be interested in participating. **Mary suggested looking at the Next Door app; she will look into this.**

2.4.3 Twin Forks Community Gardens Accessible Paths - [project folder link](#).

- George did some work on the new bridge at the transition (end) points. There is approximately \$1100 left in the accessibility grant. The money needs to be spent by March 1, 2024.

2.4.4 Twin Forks Park Accessible Paths - [project folder link](#).

- The City has responded to the community-led capital project application for the paths, and have told us they support retrofitting existing trails, but not building new trails. We continue to hear from people who want this corrected. Rachelle met with Rachel Mantas, the new Executive Director of Rainbow Routes, and there might be interest in looking at a trail extension to the New Sudbury Historical Trail and possibly the paths inside the park. Our priority is to do the 85m accessible path to connect Madison to the new crusher dust path built as part of the court revitalization project. The original desire path google map can be found [here](#).

2.4.5. Twin Forks Court Revitalization

- The only outstanding work is the ground mural at the basketball court.
- We have not yet received clarification about how the pickleball nets will be available. We have heard that the nets would be signed out at the library.
- Rachelle followed up with Jennifer Babin-Fenske about the costs for a fountain similar to what is at the Sudbury arena downtown; no info yet.
- The bike rack is now installed on the east side of the courts.

2.4.6. 2024 Budget Town Hall

- Rachelle has spoken with AI about doing a spring 2024 meeting for the 2025 priorities as that is when departments start setting their operational budgets. **Recommendation to do something in March/April.**

2.4.7. Keeping Seniors Warm

- We are no longer a major partner as this program is now being run by the United Way. We can do promotions and recruit volunteers if needed. **Agreement to take this off our yearly event plans, but to continue promoting it for donations as the event is being held in our ward.**

2.4.8 Holiday event/activity

- The date has been confirmed for December 10, from 11 to 1. OCOF will be attending (Rick has a Santa suit). Spenser, Julie and Rachelle are the leads. **Rachelle to inform the Executive as things progress.**

2.4.9. Westmount Rink

- Mary and Rachelle attended their last meeting. There are about 10 other Neighbourhood Association members who are working on this project and donations. Shelley Walushka (City of Greater Sudbury) is assisting with donations and donations in kind. The Go Fund me campaign is for stage 1 which is the rink pad and boards, and includes not only donations, but also the total cost of installing the rink features (\$380,000 target). The campaign also does not include the HCI funding that was provided to the project. They are “selling” boards starting at \$5,000.
- Rachelle talked to Shelley about tax receipts. The City can issue tax receipts for donations (minimum \$20), and we received information from Finance regarding the rules around donations (cannot get other acknowledgements). **Rachelle will forward the email.**
- Rachelle noted that there may be advantages where you target smaller individual donors as an engagement opportunity, rather than looking for the larger corporate donations for smaller projects.
- Rachelle offered to promote the project on our website. **Mary to connect us up.**

2.5 2023 Workplan - Plans for rest of the year and potential 2024 activities

2.5.1 Donations/sponsorships

- Pat has a plan that he has been working on that lays the foundation for what we’re doing in 2024. The 3 big projects are the Twin Forks greenhouse (for water, inside amenities, shed all for about \$10,000), New Sudbury Days (aiming for \$40,000 in grants, HCI, sponsorships), and Westmount. There is also the 84 metre trail extension to Madison and the approximately 100 metre retrofit to the Rosemarie entrance. Opportunities would include a Project Impact grant, an Ontario Arts Council grant, project funds from our CAN grant, seniors grants, HCI funds. **Recommendation to get the HCI grants done in January, and to start the New Sudbury Days planning in December. Pat to circulate the plan.**

2.5.2 Volunteers

- Volunteer Sudbury has still not done a relaunch. **Rachelle will notify everyone when that's announced so we can connect with them about specific opportunities**

2.5.3 PR materials

- Pat recommended that we look at seed packets for Seedy Sunday and other events as he has a vendor that could do this for us. We would need to ensure that the pollinator seeds are native to our area. We could potentially distribute also to the school children we plant with to get our message to the parents. **Pat will send everyone the information.**
- Rachelle still wants to explore a sign at the Twin Forks entranceway on the existing sign that can't have a QR code and given that the sign currently has problems. Pat recommended we explore an electronic sign like at the Food Bank (approx. \$10,000). **Rachelle will follow up with the City regarding what is possible.**

2.5.4 Other – no other items raised

2.6 2024 Workplan

2.6.1 January General Meeting

- Rachelle suggested we hold a general meeting in January where we would present last year's accomplishments, our financials and annual report, and our workplan and have those approved and submitted to the City by end of January. This would also be an opportunity to enhance our events and projects as we've more or less caught up from Covid. **Agreement to proceed.**
- Current project/activities list here: <https://ward8sudbury.ca/projects/>

2.7 Councillor Update - deferred

- Budget is ongoing and the Waste Management Strategy is underway.

3. Subcommittee reports

3.1 Community Gardens - deferred

3.2 Communications – deferred

3.3 CAN and Operational Review - deferred

3.4 New Sudbury Days

- Julie, Spenser and Rachelle are going to work on the final report as soon as possible.
- Pat is following up on the appreciation event. There isn't much setup that is needed.
- **Pat will also work with Spenser on the sponsorship brochure for the event.** James still wants to be involved.

4. General Updates

4.1 CAN Collaboration: Ward 12 – New Sudbury CAN

- The collaboration is going well, especially since both CANs don't have a lot of resources. They are now officially called the New Sudbury West CAN, and they have taken over the New Sudbury area previously covered by the Minnow Lake CAN.

4.2 Community Engagement Strategy and CAN Review

- Rachelle forwarded the email about the process that was just announced about the CAN Review. A consultant will be hired with community engagement expertise who will lead this review.

4.3 CAN Chairs Meeting Dec 6

- The next CAN Chair's meetings will be a "mini summit" and will be held at the Northern Watersports Centre where each CAN will have an opportunity to present their accomplishments for the year. The focus is celebration and networking. Rachelle will forward more information as soon as it is available.
- The City is willing to prepare graphics with highlights so the CANs can have a poster they can use. **Agreement that we will use their template and do our own so we can adjust it as needed in the future.**
- Each CAN will be able to bring 2 people, but **Rachelle will ask about more if there are extra spaces.**

5. Next Meeting/Adjournment

- Our next meeting will be in January 2024.
- Meeting adjourned 9:21 pm